

WHITCHURCH PARISH COUNCIL

CLERK TO THE COUNCIL MISS SHIRLEY FRANCIS

53 EBBLE CLOSE
AYLESBURY HP21 8RJ

EMAIL: CLERKWHITCHURCHAYLESBURY@GMAIL.COM

Minutes of the Meeting of Whitchurch Parish Council held on Monday 14 May 2018 at 7.50pm in the St Johns Hall.

Present: Cllr Ashley Bond (Chairman)
Cllr Mark Parrott
Cllr Caroline Heron
Cllr Abby Bond
Cllr Sue Ford
Cllr Jeremy Sampson
Cllr Paul Alderman

County Councillor Netta Glover
District Councillor Janet Blake

Also in attendance: Several residents of the village

1. **Election of Chairman:** Cllr Mrs Ford nominated Cllr Ashley Bond, seconded by Cllr Parrott. There was no other nomination. Cllr Bond accepted. It was AGREED that Cllr Bond be duly elected to serve as Chairman for the ensuing year. Cllr Bond signed the Declaration of Acceptance of Office form.
2. **Election of Vice Chair:** Cllr Ashley Bond nominated Cllr Parrott, seconded by Cllr Mrs Ford. There was no other nomination. Cllr Parrott accepted. It was AGREED that Cllr Parrott be duly elected Vice Chairman for the ensuing year. Cllr Parrott signed the Declaration of Acceptance of Office form.
3. **To receive apologies for absence** – None
4. **Declaration of interest:** in items on the agenda: to declare any interests and agree any dispensation requests - Chairman Ashley Bond declared his interest as Members of the AVDC Strategic Development Control Group and also the Development Management Committee.
5. **To Ratify the Appointment of the new Parish Clerk:** Agreed unanimously.
6. **Open Forum: (under adjournment)**
 - a) A resident highlighted some noise issues and a dog on the outdoor gym area, and the response she had received relating to planting of trees as a buffer. The Parish Council agreed to fund the trees in the autumn.
 - b) A resident raised the question of tree roots in the recreation area. This work, including seeding of the bare areas, is being progressed.
 - c) A resident highlighted difficulties being experienced regarding rights of way, i.e. a gate has been erected close to the surgery, the removal of a style across the graveyard, and the changes made in Hawleys Lane makes it difficult to reach the cricket pitch. He said that rights of way have already been established in these areas.

Cllr Parrott advised that there were never rights of way on the areas and that they were not on the definitive map. This was raised with BCC a few years ago, but the Parish is still awaiting information.

It was agreed that residents should be asked express their concerns and provide information relating to the Barrettstown path. AGREED: to add to the June Agenda.

ACTION: Clerk

It was also agreed that all three footpaths should be dealt with together via the Whitchurch FaceBook page to be set up, and residents would be asked to comment. **ACTION: Clerk**

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- b) Planning – Cllrs Mrs Ford, Ashley Bond and Parrott
 - c) Recreation– Cllrs Mrs Ford, Mrs Heron, and Abby Bond
 - d) Footpaths/Highways/Street Lighting – Cllrs Alderman, Sampson, and Mrs Heron.
- Cllr Ashley Bond clarified his position on the Planning Committee in that there is no conflict of interest as he is only passing on his knowledge.

14. To receive updates from Bucks County Council and AVDC Councillors

- a) Report from County Cllr Mrs Netta Glover was received (Appended to the Minutes)
- b) Report from District Cllr Mrs Janet Blake was received (Appended to the Minutes)

15. To consider correspondence and other communication received since the last meeting

A complaint had been received from a resident concerning the speed of traffic along the High Street as her cat was involved in an accident with a vehicle. She asked if a speed activated sign could be located there. However, residents expressed their concerns over the light disturbances outside their homes.

ACTION: Clerk

16. Planning:

18/01141/APP – Whitchurch Service Station, High Street, Aylesbury, Bucks, HP22 4JU – First floor extension to provide a one bedroom flat – No Objections.

18/01067/APP – 3 Mount Pleasant, Whitchurch, Bucks, HP22 4JE – Single storey front and two storey side and front extension. The initial application mentioned dangerous trees but there are no trees on the site. Councillors highlighted the parking difficulties on the road. There was no site drawing to show parking on the site. AGREED - to OBJECT, as no information on parking facility on the site is included in the application.

18/01449/APP – 15 Bushmead Road, Whitchurch, Aylesbury, Bucks, HP22 4LG – Single storey rear extension – No Objections.

17. To update on position for a Neighbourhood Plan for Whitchurch

Views have been expressed as to whether this topic should be reviewed. Councillors were of the opinion that residents do not want a Plan, and the cost of £20k-£30k would be prohibitive. Some Neighbourhood Plans have proved to be failures. However, the Parish could draw on the experience of a successful Neighbourhood Plan, and Thame Council was mentioned. Agreed that residents should be invited to a meeting to establish whether there was sufficient interest to move forward with a Neighbourhood Plan. AVDC would be contacted to address the meeting.

ACTION: Clerk

18. Highways, Footpaths and Footways

a) Cllr Mrs Heron asked for the three rights of way to be included in the June Agenda.

b) Walkway by sand path – two trees appears to have broken branches but unsure of ownership. Cllr Ashley Bond to inspect them.

ACTION: Ashley Bond

c) Ramblers undertook the walk. They were happy with the gate at the back of the cricket field. Cllr Mrs Heron is to contact the resident to confirm that the landowner has given consent to the erection of the fencing/gate.

d) Legion Hill – wall erosion, which could be dangerous.

e) Oving Road – the metal gate is dangerous. Work to rectify this is in hand.

f) The village grass cut is due within the next two weeks. Cllr Mrs Ford queried the regularity of the cuts as per the contract. Any additional cuts would need to be paid for separately. The contract is due to be reviewed and any amendments would be considered then.

ACTION: Clerk to provide copy of contract toSF/JS

WHITCHURCH PARISH COUNCIL

CLERK TO THE COUNCIL MISS SHIRLEY FRANCIS

E-mail: clerkwhitchurchaylesbury@gmail.com

Minutes of the Meeting of Whitchurch Parish Council held on Monday, 9 July 2018 at 7.30pm in the St Johns Hall, Whitchurch.

Present: Cllr Ashley Bond (Chairman)
Cllr Miss Abby Bond
Cllr Jeremy Sampson
Cllr Paul Alderman

4 Parishioners were also present

1. **To receive and note apologies for absence:** Cllr Mrs Ford, Cllr Mrs Heron and Cllr Parrott
2. **Declaration of interest:** Cllr Ashley Bond declared his interest as a Member of the AVDC Strategic Development Control Group and the Development Management Committee.
3. **Open Forum: (under adjournment)**
 - a) Residents expressed their concerns that no Councillor from the Parish was present at the Development Control Committee to speak on their behalf in relation to the Oving Road development. There was an in-depth discussion on the stages of the planning application and the reasons why Councillors were unavailable on the day.
 - b) A resident said that the Neighbourhood Plan was discussed over two years ago and has not progressed any further. Cllr Sampson briefly outlined plans to look again at a Neighbourhood Plan.
 - c) A resident has taken photographs and made videos of traffic movement in relation to the proposed Newmans Close development and the local school. They all agreed that the traffic outside the school is now so dangerous that they are concerned about the safety of the children. The resident will send the photographs and videos to AVDC Development Control Councillors as evidence.
 - d) A resident enquired about the bench that has been removed, possibly stolen, from outside the St John's Hall. No one has seen it abandoned elsewhere in the village.

The Chairman closed the open forum at 7.45 pm

4. **To receive reports from County and District Councillors** – No reports received. It was suggested that reports from the County and the District Councillors could be received via e-mail to the Clerk.
5. **Minutes of Meeting held on 11 June 2018**
The Minutes were agreed subject to the following clarification/corrections:-

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Councillors discussed the letter from a resident concerning access the churchyard from the Glebe Field/Parsons Piece. Councillors reiterated the fact that the Parish Council does not have the same powers as the County Council in dealing with these kinds of disputes. Cllr Mrs Heron, in her update, advised that the letter from the resident will be added to the DMMO application for the Glebe Field/Churchyard stile access, and the resident will be consulted by BCC if necessary during the application process.”

- b) The Clerk advised that she had been in contact with the contractor regarding the unfinished street lighting work in the Firs. The contractor has promised to inspect the site and complete the work as quickly as possible. The Clerk is withholding payment to the contractor until the work is satisfactorily completed.

11. Neighbourhood Planning

Cllr Sampson gave an update on progress so far for the Neighbourhood Plan as follows:-

- a) Proposed date for the public meeting is Monday 1st October in the St John’s Hall at 7.30 pm.
- b) It was proposed to have an independent Chairman.
- c) Three Speakers will be invited to participate – One speaker whose Neighbourhood Plan is deemed to be successful, one speaker whose neighbourhood plan is unsuccessful, and a speaker from AVDC. Cllr Ashley Bond & Cllr Sampson will determine which Councils to approach.
- d) The Parish will meet the cost of the hire of the St John’s hall.
- e) Flyers to be delivered to every household, with notice in the Whitchurch News and posted on village notice boards.
- f) If the response is such that there is the need to draw up a plan, a group would need to be formed to canvas the village.
- g) That there is no commitment following the meeting to go forward with the plan

16. **Date of next meeting: Monday, 13th August at 7.30 pm if there is sufficient business under planning; otherwise, it will be on 10th September.**

The Chairman declared the meeting closed at 8.40pm.

Signed: _____ Date: _____
Chairman

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CLERK TO THE COUNCIL MISS SHIRLEY FRANCIS

E-mail: clerkwhitchurchaylesbury@gmail.com

MINUTES OF MEETING OF 10 DECEMBER 2018

Present: Cllr A Bond (Chairman), Cllr Miss A Bond, Cllr Mrs S Ford, Cllr Mrs C Heron, Cllr J Sampson, Cllr M Parrott and Cllr P Alderman

1. **To receive and accept apologies for absence** – All Councillors present
2. **Declaration of interest:** Cllr Ashley Bond declared his interest as a Member of the AVDC Strategic Development Control Group and the Development Management Committee.
3. **Open Forum: (under adjournment)**
 - Light outside No. 22 Ashgrove Gardens needs cleaning
 - Light outside No. 37 Ashgrove Gardens is not working
 - It is not possible to install the bench by the bus stop as there is insufficient space to accommodate it. A different type of seating is being considered.
 - Light on Deer Stalker needs repairing
 - Resident expressed her thanks for the repair to the traffic island. However, she reported that the light on the island is still not working.
 - Resident said that the work to the wall in Church Lane was very good. However, it was felt that the earth should be removed. The Chairman advised that the earth build-up is very deep and the contractor had advised that he could not now undertake the job. Another contractor is being sought.
 - The Clerk, through the Chairman, asked residents to report defects/repairs via the Council's email address (clerkwhitchurchaylesbury@gmail.com), and provide clear information regarding location, lamp identification number, etc., so that the Council's contractors can easily locate them.
4. **Reports from County & District Councillors**
 - County Councillor Mrs Netta Glover informed that the newly installed studs on the A413 are to alert drivers of the dangers.
 - New initiative in libraries to encourage children to become involved in computer coding and designing
 - County Council has had successes in fly tipping prosecutions, although the fines recovered do not cover the cost of the work involved in prosecuting and cleaning up
 - Consultation on home to school transport closes on 4th January 2019 should residents wish to comment.
 - Advice on web link to information in the event of flooding
 - Oxford to Cambridge rail - The Inspector is satisfied that it will have no effect on housing in the Vale.
 - Thanks those involved in the bell ringing for the Centenary of WW1
5. **Minutes of Meeting held on 12th November 2018**

The Minutes were agreed. The Chairman duly signed the Minutes as a true record.
6. **To receive update on matters arising on the Minutes**

The list of cheque payments for the past month was not available, and should be circulated to Councillors.
7. **Finance**
 - a) To agree and sign the schedule of cheque payments – only one cheque to be signed for the hall hire
 - b) To agree the accounts to Month 8 (30 November 2018) – The Clerk advised that bank statements were not received until the day of the meeting

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13. **Whitchurch Development Plan**

Twenty names have been received for the steering group, sufficient to justify forming the group. The draft remit for the group had been circulated, and following a few amendments highlighted below, was accepted.

- Guidance on the timescale for the Group to report to the Parish Council. Agreed that six months would be sufficient time for the first report.
- Agreed that Cllr Simpson would serve as the Council's representation on the Group in order to ensure continuity.
- Set a meeting date in January 2019 and invite the twenty volunteers.
- Regular feedback to the Parish Council
- Council will fund the hall hire for meetings.

14. **To agree date of next meeting: Monday, 14th January 2019, at 7.30 pm**

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MINUTES OF MEETING HELD ON 11th FEBRUARY 2019

Present: Cllr A Bond (Chairman), Cllr Mrs S Ford, Cllr Mrs C Heron, Cllr J Sampson, Cllr M Parrot and Cllr P Alderman

Several residents were in attendance.

1. **To receive and accept apologies for absence** – Cllr Miss A Bond
2. **Declaration of interest** Cllr Ashley Bond declared his interest as a Member of the AVDC Strategic Development Control Group and the Development Management Committee.
3. **Open Forum: (under adjournment)**
 - a) 20 minutes were available for parishioners to address the Council on any local matters.
 - b) Cllr Mrs N Glover's report, addressing county-wide issues, was circulated to Councillors
4. **Minutes of Meeting held on 14th January 2018**

The Minutes were agreed and signed by the Chairman.
5. **Matters arising on the Minutes**

The Clerk is attempting to obtain plans from files/Land Registry that show the original boundaries of the bungalows at the back of Ashgrove Gardens.
6. **Finance**
 - a) To agree and sign the schedule of cheque payments - Agreed
 - b) To agree the accounts to Month 10 (31 January 2019) - Agreed
7. **Planning:** It was reported that Planning Application No. 17/03292/APP, the construction of partially underground Passivhaus with underground heating has now gone to Appeal. It was AGREED that the Parish Council's representative would be a local resident, John Southwood.
8. **Highways/Footpaths**
 - a) BCC Highways Consultation – A413 Buckingham Road: Buckingham Park to Whitchurch AGREED: that the Council has no objections to reducing the speed limit from 60mph to 50mph, nor to the clearing of vegetation to improve vision.
 - b) Closure of A413 High Street to Dunton Road (25th Feb – 10 weeks). The Clerk reported on the response concerning traffic management received from BCC, in that the scheme is still at planning stage, and that the 10 week period relates to their rolling programme and not to a specific scheme. The Clerk advised Councillors that she had sent a copy of the video recording produced by a local resident to BCC to bring about an awareness of how the diversion would affect the traffic going past the school.
 - c) Cllr Jeremy Sampson advised that he had registered his concerns to BCC regarding clearing the culvert on Whitchurch Hill, as the work promised is still outstanding.
 - d) Cllr Sampson clarified that the work to the narrow pavement from Aylesbury towards Whitchurch is still outstanding (as opposed to the pavement towards Hardwick). Agreed that BCC should be asked to consider addressing the matter as a safety concern.
 - e) Large potholes opposite No. 2 Bushmead Road and dangerous/broken pavement outside Nos 40 & 43 Ashgrove Gardens are to be reported to BCC.
9. **Trees** – The maintenance of trees at the back of Ashgrove Gardens is still being investigated. Plans are being sought by looking through old files as well as contact made with Land Registry in order to determine ownership of the trees. It was highlighted that

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BBOWT had suggested that the only work would be to cut back the ivy in order to preserve the trees.

10. Recreation Ground

A lock has now been fitted onto the gate. The gate within the play area is not closing and is being addressed by Cllr Bond.

- 11. WW1 Memorial** – Cllr Bond advised that metre square holes are to be prepared with manure for the trees. This will require the hiring of a digger and labour. The Council's contractor for the Recreation Ground will mark out the spacing for the five trees. Members AGREED to the hire of a digger and labour and for Cllr Mark Parrot to provide the manure.

- 12. Devolved Services** – The Clerk advised that the map showing the extent of the mowing is still awaited from BCC. She also said that she had started to prepare documents and had forwarded some documents to Councillors. Cllr Sampson reminded the meeting that the matter needed to be discussed at a working group meeting and reported back to Council.

13. Correspondence

A representative from WCCA was present at the meeting to answer questions from the Council. The WCCA had asked for assistance for insurance cover for events. Cllr Sampson highlighted the need for risk assessments to be undertaken for all events covered by the Council's insurance. Cllr Bond enquired about the future of the WCCA in light of the request received to transfer the balance of £8k to the Parish Council. The WCCA representative confirmed that this would only be necessary if and when the money in the WCCA ownership reaches a certain level. Any funds held by the PC on their behalf would only be spent on a local project and would involve the WCCA.

Members AGREED to support the WCCA by providing insurance cover for events.

14. Whitchurch Development Plan

Cllr Sampson said that the Steering Group had met twice and a Chairman and Secretary have been appointed. The remit of the group (as defined by the PC) had been confirmed at these meetings and the Group are now busy looking ways in which to engage the community to determine what type of plan the village wants (if any). The Chairman of Waddesdon Neighbourhood Plan Group was in attendance and gave advice to the Steering Group.

The PC was advised that either Cllr J Sampson or Cllr Mrs C Heron would be present at future Steering Group meetings but neither would take an active role.

The need to reassess a Neighbourhood Plan (NP) every 3-5 years was highlighted. Also the fact that a NP plan must be about sustainable development and is not to be seen as a tool to prevent future developments, was highlighted.

- 15. To agree date of next meeting: Monday 11th March 2019, at 7.30 pm**

The Chairman declared the meeting closed at 8.10 pm.

Signed: _____ **Date:** _____
(Chairman)

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MINUTES OF MEETING HELD ON MONDAY, 11th MARCH 2019

Present: Cllr A Bond (Chairman), Cllr Mrs S Ford, Cllr Mrs C Heron, Cllr Miss A Bond, and Cllr J Sampson

1. **To receive and accept apologies for absence** – Cllr M Parrott
2. **Declaration of interest** Cllr Ashley Bond declared his interest as a Member of the AVDC Strategic Development Control Group and the Development Management Committee.

3. **Open Forum: (under adjournment)**

a) 20 were minutes available for parishioners to address the Council on any local matters. Issues relating to the planning application on 6 Market Hill, Whitchurch, were highlighted.

b) County Councillor Mrs Netta Glover advised that the Leader of BCC, Cllr Martin Tett, is arranging meetings with Parish Councils to discuss the new unitary council arrangements.

She advised on the BCC budget, and increase of 2.99%, and said that more funds would be spent on roads. Savings have been made on waste disposal by closing the site that also serves Oxfordshire, reduced hours at Rabans Lane, but no change made to Aston Clinton. She also advised that there will now be a charge made to users of the waste service for the disposal of 'DIY' waste.

Changes have also been made to the home to school transport service, whereby there will be some charges made for children's journeys (particularly those over age 16), but that a needs assessment would be undertaken.

4. **Minutes of Meeting held on 11 February 2019**

To agree the Minutes as a true record - AGREED

5. **To receive update on matters arising on the Minutes**

Minute 10 – There is no stopper on the pond gate and work is still being progressed.

6. **Finance**

a) To agree and sign the schedule of cheque payments

b) To agree the accounts to Month 11 (28 February 2019) - **AGREED.**

The income relating to the clothes bank from the Salvation Army was highlighted and is being investigated by the Clerk.

7. **Planning:** To discuss planning applications and make recommendations

a) 19/00498/APP: 6 Market Hill, Whitchurch – Replace existing single storey side extension with a two-storey extension.

b) 19/00499/ALB: 6 Market Hill, Whitchurch – Removal of modern extension from garden boundary wall in the cartilage of neighbouring listed building and reinstatement and restoration of this section of the wall.

Councillors discussed this application and agreed the following points:

- The extension would overlook the neighbour more than as is currently
- the proposed height of the extension would have a significant impact and would overshadow the neighbour's property

AGREED: That the Council objects to the application based on the above

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8. Highways/Footpaths

- The culvert on Whitchurch Hill had been cleared using machinery
- The BCC Local Area Technician advised that the responsibility for the footpath along the west side of Buckingham Road (Bushmead Road junction) rests with the Parish Council. He had attempted to widen it without success and advised that the work would best be undertaken by hand rather than by machinery. He suggested that this work should be undertaken by the Parish under the devolution agreement. **AGREED:** to source a contractor to quote for and to undertake the work.
- The BCC Local Area Technician asks that dangerous defects are reported immediately via the 'Fix my Street' on the TfB website. He also reported that the footpath in Ashgrove Gardens is not considered to be dangerous and not bad enough to justify being repaired at this time.
- The pathway on Market Hill (by the bus stop) is dangerous due to surface mud washing onto the path, forcing pedestrians to walk on the highway. There is also a tyre that needs removing from behind the bus stop opposite Crabsgrove.

AGREED: That the Highways Technician is asked to inspect the path and to assess the danger to pedestrians and undertake any necessary works to make it safe.

9. Wildlife Area on Oving Road

a) The Chairman asked for clarification on the ongoing cost for future maintenance of the area. It was agreed that some work could be undertaken by volunteers, who had already expressed an interest in being involved in the scheme. It was also suggested that perhaps some maintenance should be included under the new maintenance contract for the village, such as weed spraying, weeding and grass cutting. Cllr Mrs Heron advised that a Facebook page would be set up in order to attract more community involvement. Overall, there would be very low maintenance of the area. The project is now becoming urgent as BBOWT wishes to commence work by the end of March. The agreement document is ready for signing by the Clerk.

Members **AGREED** that the work should now go ahead, and to support future funding for its maintenance.

10. Recreation Ground & Open Spaces

The annual maintenance of the Ground will be discussed at a meeting on 18th March 2019.

Cllr Mrs Heron reported on the successful pond clearance day, which was undertaken by enthusiastic volunteers, and was enjoyed by all involved.

11. **WW1 Memorial** – The holes for the oak trees have been dug, but the manure, which is not well-rotted, needs to be removed as it would kill the sapling trees. Cllr Sampson volunteered to remove this manure as soon as possible.

12. **Grass Cutting Contract** – a meeting to discuss the arrangements for 19/20 will be held on 18th March 2019

13. **Correspondence** – There was none.

14. **Whitchurch Development Plan** (the Chairman agreed to take this item under Open Forum). Councillors were informed that the Steering Group had had its third meeting, with everyone attending regularly and are working well together. The final draft questionnaire will be signed off on Wednesday (13th March) and has been prepared to obtain the views of the residents on how the village plan should progress. A copy is to be circulated to the Chairman of the

Parish Council and the Council representatives on the Group. A website has been developed (whitchurchplan.com) to provide information and to keep residents up to date with progress.

15. **To agree date of next meeting:** Monday 8th April 2019, at 7.30 pm.

WHITCHURCH PARISH COUNCIL

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MINUTES OF PARISH COUNCIL – MONDAY, 13 JANUARY 2020

Present: Cllr Ashley Bond (in the Chair), Cllr Mrs C Heron, Cllr Mrs S Ford, Cllr J Sampson, Cllr P Alderman, and Cllr M Parrott

Officers from Bucks Council addressed the Parish Council on matters relating to the devolved services agreement (SLA). They gave clarification regarding responsibility for tree maintenance. They advised that the Parish is only responsible for trees where they are integrated in hedges and are of the same height as the hedge. They also advised on method of working on the highway in terms of traffic management.

They were asked to clarify those areas of “VAHT” grass that the Parish Council would maintain under the devolved contract. The BCC officers were also asked to confirm if other areas in Ashgrove that appear to have been omitted from the map would be cut by the Parish Council or by VAHT.

BCC will provide confirmation on whose responsibility it is for siding out of the grass bank on the A413 (where the pavement has narrowed as a result of the bank sliding down over the years). They were also asked to provide clearer map of the grass cutting areas.

The Chairman thanked the BCC officers for attending the meeting and for their clarification of the points raised.

1. **To receive and accept apologies for absence:** Cllr Miss Abby Bond
2. **Declaration of interest** Cllr A Bond declared his interest as a Member of the AVDC Strategic Development Control Group and the Development Management committee
3. **Open Forum: (under adjournment)**
 - The area of land in Bushmead has been cleared free of charge by the contractor. The Council expressed its gratitude for this.
 - Complaint regarding mud on the paths is to be referred to the contractor
 - The danger of cycling to Aylesbury was raised, and it was suggested that a cycle path from Whitchurch to Aylesbury has been considered.
4. **Minutes of Meeting held on 9th December 2019**

The Minutes were agreed and signed by the Chairman as a true record, subject to deleting the word “planning” in item 2 of the Minutes.
5. **To receive update on matters arising on the Minutes** – There was none.
6. **Finance**

Councillors were asked note and agree bank reconciliation & agree spending to 31 December 2019. The Clerk highlighted the large expenditure in December is due to a contractor submitting an annual invoice. The Clerk also highlighted the projected overspend and advised that the areas of overspend will be available for the February meeting.
7. **Planning:** To discuss planning applications and make recommendations, and to include those planning applications received after this agenda is published, if urgent:
 - The drainage on the Oving Road development was approved by Bucks County Council
 - Changes to the access road on Oving Road has not yet been to AVDC Planning.

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8. Street Naming

Members agreed 'The Brickyard'. This was subsequently changed to 'The Old Brickyard'

9. World War I Memorial

It was highlighted that the villagers would be attending a large event being held in a nearby village in May, so a new date is required. It was agreed that the first step would be to check the availability of the Vicar and the Royal British Legion.

10. Village Development Plan Group

Hardwick has refused the request from the group to include areas of their boundary into Whitchurch Plan on the ground that they may undertake their own plan. There has not yet been a reply from Oving.

It was agreed that the Group has delegated responsibility to correspond on matters relating to the Development Plan on behalf of the Parish Council.

11 Date of next meeting: Monday 10th February 2020, at 7.30 pm

The Chairman declared the meeting closed at 8.40 pm.

Signed: _____ Date: _____
Chairman