

# Whitchurch Parish Council

Clerk to the Council – Mr Tony Skeggs

Minutes of the Meeting of Whitchurch Parish Council held at the St Johns Hall

On Monday 13 September 2021 at 7.00pm

Present: Cllrs C Lincoln (Chair), S Ford, M Palin, and C Thomas.

Public Attendance: Seven members of the public plus Buckinghamshire Council Cllrs Balmires and Cooper.

Clerk: A Skeggs

Absent: None

21/108	<b>Apologies for Absence</b> Apologies were received and accepted from Cllr Perry.	
	<b>Open Forum for Residents</b> The following points were raised at the meeting: <ul style="list-style-type: none"><li>• New Rights of Way – The three applications, 16855ADB, 16855ADC and 16855ADD would not be looked into until August 2022.</li><li>• Existing Rights of Way – Tudor House has been cleared but the paving was damaged. Hemp Platt and Weir Lane bench to be added to the maintenance schedule.</li><li>• Recreation Ground Intrusion Letter – The reaction to the letter would be discussed by the parish council at a later date.</li><li>• Drains – The drains outside Trent Cottage, 7 High Street and 20 Ashgrove Gardens would be reported to Buckinghamshire Council for clearing. The LAT to be informed and Cllr Balmires would contact TfB. All drains should now be cleared annually.</li><li>• Oving Road Verge – The foliage and hedge remains should be cleared very soon.</li><li>• Neighbourhood Plan – Sketch plans and access schemes had been submitted by landowners, which had been reviewed. The deadline for submission of plans had been extended until the 22<sup>nd</sup> September. Locality will undertake a Strategic Environment Assessment on each site as well as complete a housing needs assessment for the village. Green spaces within the village will be discussed with the aim of formally designating them in the plan. Further work is being undertaken on local heritage assets and a village settlement boundary. Two public consultations will be held on the 4<sup>th</sup> and 7<sup>th</sup> November.</li><li>• Buckinghamshire Councillor – Cllr Balmires alerted the parish council to the Jubilee Tree Scheme – Packs of 30 were now available from the Community Board.</li></ul>	

# Whitchurch Parish Council

21/109	<p><b>Members' Interests:</b> Members were invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Whitchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.</p> <p>No new declarations were made.</p>	
21/110	<p><b>Approval of Minutes:</b> The minutes of the meeting of the Council held on the 9<sup>th</sup> August 2021, were approved and signed as a true record.</p>	
21/111	<p><b>WW1 and WW2 Oak Tree Commemoration Service</b></p> <p>It was <b>NOTED</b> that the Reverend David Meakin has confirmed he can take the service on Saturday 13<sup>th</sup> November 2021 at 11 o'clock.</p> <p>After consideration it was <b>AGREED</b> that:</p> <p>a) Three stainless steel plates be purchased at a cost of £125 each. The plates to be engraved as follows:</p> <ul style="list-style-type: none"> <li>• Plate One - <i>"These oak trees have been planted in memory of those from this parish who have fallen during WWI and WWII, and any who have fallen in conflicts since."</i></li> <li>• Plate Two – The listed names of the 14 people who died during WW1 (as per the memorial in St John's).</li> <li>• Plate Three - The listed names of the 4 people who died during WW2.</li> </ul> <p>b) A quote was required to install a concrete hardstanding for the plinth.</p> <p>c) The handbell ringers would be invited to attend and it was <b>AGREED</b> that a donation would be made to the Stony Stratford church organ fund.</p>	
21/112	<p><b>Remembrance Service Wreath</b></p> <p>It was <b>AGREED</b> to purchase two, type B, wreaths. Total cost of £67. One for the oak tree service on the 13<sup>th</sup> November and one for remembrance day service. The clerk to arrange.</p>	Clerk
21/113	<p><b>Whitchurch &amp; Creslow Community Association (WCCA)</b></p> <p>The WCCA had supplied details of its "Party in the Park" event on the 18<sup>th</sup> September. After consideration it was <b>AGREED</b> not to make a donation at this time. This would be reviewed if the WCCA continued and held future events.</p>	
21/114	<p><b>Rights of Way / Footpaths</b></p> <p>a) The Sandpath that ran alongside the allotments had been partially cleared. As it was now the parish council's responsibility to maintain it was <b>AGREED</b> that it should be added to the devolved services</p>	

# Whitchurch Parish Council

	<p>maintenance schedule.</p> <p>b) It was <b>AGREED</b> that a letter should be sent to the resident of The Old House asking that the overhanging foliage between Church Headland Lane and Church Lane be cut back. It was also <b>AGREED</b> that Buckinghamshire Council be asked to reinstate the footpath that ran between the two lanes and above the bus stop.</p>	
21/115	<p><b>MVAS / Speedwatch</b></p> <p>a) The quote from Swarco to supply and install a galvanized unpainted post for the Bushmead Road camera location for £725, ex-vat, was <b>AGREED</b>. Funding for the costs of this post has been generously offered by the Developer of The Old Brickyard.</p> <p>b) It was <b>AGREED</b> that it would be a fixed post.</p> <p>c) According to Swarco both existing units should be Bluetooth enabled but this did not seem to be the case, which meant that no data had yet been retrieved from the machines.</p> <p>d) Cllr James-Priday would approach the Wing and Ivinghoe Community Board for funding towards new MVAS machines.</p> <p>e) It was <b>AGREED</b> to continue the debate on other measures to reduce speeding until the next meeting.</p>	
21/116	<p><b>Planning</b></p> <p>The following applications were considered.</p> <ul style="list-style-type: none"> <li>• <b>21/03177/APP – The Nook, White Horse Lane</b> – Raising Roofline, Loft Conversion and New Staircase. The planning working group was happy to recommend <b>No Objections</b> to the application.</li> <li>• <b>21/03206/ALB – Legion Hall, 2 Oving Road</b> – Internal Partitions, Alterations and Repairs and External Repairs. It was <b>NOTED</b> that the address information was incorrect. It was <b>AGREED</b> to ask for an extension as the working group had not had a chance to review the application.</li> <li>• <b>21/03174/APP – 7 Oving Road</b> – Erection of Rear Extension, Summer House and Garage. It was <b>AGREED</b> to ask for an extension as the working group had not had a chance to review the application and arrange a site visit.</li> </ul>	
21/117	<p><b>Finance</b></p> <p>a) The list of cheque payments for September was <b>APPROVED</b>, details at end of the minutes.</p> <p>b) The combined bank account position at the 31<sup>st</sup> August was <b>NOTED</b>.</p>	

# Whitchurch Parish Council

21/118	<p><b>Streetlights</b></p> <p>It was <b>NOTED</b> that the clerk has reported the following streetlights for repair:</p> <ul style="list-style-type: none"> <li>• Oving Road – Outside no.10, next to the bus stop.</li> <li>• High Street – HS1, Swan Close bus stop,</li> <li>• High Street – HS3, opposite no. 9 Old Bakery,</li> <li>• White Horse Lane – the only light in the lane.</li> </ul> <p>At the time of the meeting they had not been repaired.</p>	
21/119	<b>Date of Next Meeting:</b> Monday 11 <sup>th</sup> October 2021 @ 7.00pm.	

**The meeting closed at 8.08 pm.**

Chair's Signature ..... Date.....

## FIXMYSTREET.COM

This is the website that Buckinghamshire Council recommends you use to report problems, which could be pot holes, broken pavements, signage problems etc.

Here is the link [www.fixmystreet.com](http://www.fixmystreet.com) If you do have the need to report anything then please put as much detail as possible and always upload some photographs. Reports with photographs will get resolved quicker than ones without.

## BANK RECONCILIATION

Reconciled Bank Balance At	Account	Bank Balance	Total
31 <sup>st</sup> August 2021	Current	£14,681.85	
31 <sup>st</sup> August 2021	Playing Field	£9,058.24	
31 <sup>st</sup> August 2021	Deposit	£56,668.94	
31 <sup>st</sup> August 2021	Investment	£30,000.00	£110,409.03

## INCOME AND EXPENDITURE LISTING

Income	£
Community Board – Grant for WWEG.	£250.00
Groundworks – Neighbourhood Planning Grant.	£10,000.00
Resident - Donation Towards New Noticeboards.	£6,059.76
Salvation Army – Clothes Bank for July.	£5.27
<b>TOTAL INCOME SINCE THE LAST MEETING IN AUGUST</b>	<b>£16,315.03</b>

Chair's Initials: \_\_\_\_\_

# Whitchurch Parish Council

<b>Expenditure</b>		
<b>Invoices to be approved at Parish Council meeting.</b>	<b>Cheque</b>	<b>£</b>
Green Barnes (21/89) (36) – Four New Wooden Noticeboards	817	£6,059.76
Buckland Landscapes (21/76c) (37) – Cutting Wildflower Meadow	818	£1,404.00
Buckland Landscapes (38) – August Grass Cutting	818	£497.00
Clerk (39) - Salary and Expenses for September 2021	819	£422.00
H.Moore (40) – Reimbursement for Purchase of Padlock	820	£9.63
BALC (21/96) (41) - Two Training Events for Councillors	821	£98.00
Whitchurch PCC (42) – Hall Hire for September PC Meeting	822	£20.00
C.Heron (44) – Petrol Brush Cutter (WWEG)	823	£149.00
PKF Littlejohn (45) – 2020/21 External Audit of AGAR	824	£240.00
NHBS (46) – Variety of Equipment / Consumables (WWEG)	825	£241.78
<b>TOTAL OF CHEQUE PAYMENTS FOR APPROVAL</b>		<b>£9,141.17</b>

<b>Direct Debits</b>	<b>£</b>
EON (43) (August – Street Lighting)	£575.53
<b>TOTAL OF DD PAYMENTS SINCE THE AUGUST MEETING</b>	<b>£575.53</b>

<b>For Information - Reclaimable Vat to date for 2021/22</b>	£2,155.68
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## For Information

<b>WHITCHURCH WILDLIFE ENVIRONMENTAL GROUP (Costs to Date)</b>	<b>£</b>
<b>Income</b>	
Grant from BBONT.	£1,000.00
Grant from Community Board.	£250.00
<b>Total</b>	<b>£1,250.00</b>
<b>Expenditure</b>	
Purchase of four alder trees	£28.80
Purchase of Laminator and Pouches	£32.37
Purchase of wildflower seeds for Bushmead Road	£68.50
Clearance Work	£150.00
Purchase of Petrol Brush Cutter	£149.00
Purchase of Equipment and Consumables	£241.78
<b>Total</b>	<b>£670.45</b>