

WHITCHURCH PARISH COUNCIL

CLERK TO THE COUNCIL MR TONY SKEGGS

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NOTICE OF A MEETING OF WHITCHURCH PARISH COUNCIL

on Monday, 14th JUNE 2021 at 7.00 pm.

The meeting will be held at the St John's Hall, White Horse Lane.

The meeting will be subject to the Covid-19 regulations around social distancing and as a consequence the number of people allowed in the hall is restricted.

Members of the public who wish to attend are required to book a place with the clerk before 5 pm on the day.

1. **Apologies for Absence:** To receive and accept apologies for absence.

Open Forum: (under adjournment)
Questions must be submitted to the clerk by 5pm on the evening of the meeting.
 - WWEG update.
 - Update from a Buckinghamshire Council councillor.
 2. **Declarations of Interest and Requests for Dispensation:** To declare any non-registered pecuniary or personal interests relating to the agenda.
 3. **Minutes of the Previous Meeting**
To approve and sign the minutes of the meeting held on the 17th May 2021, circulated.
 4. **2020/21 Annual Governance Report and Accounting Statements, circulated.**
 - a) To receive and note the internal auditor report.
 - b) To agree the completion of Section 1, the Annual Governance Report, of the Annual Return.
 - c) To receive, approve and sign Section 2, the Accounting Statements, of the Annual Return.
 - d) To note the following dates regarding the Notice of Exercise of Public Rights:
 - Announcement to made / published on website – Tuesday 14th June 2021.
 - Period of Inspection starts – Monday 28th June 2021.
 - Period of Inspection ends – Monday 9th August 2021.
 5. **Recreation Ground**
 - a) To consider the current position on the re-surfacing following visits from contractors.
 - b) To consider holding a Tree Ceremony.
 - c) To confirm the following councillors as the working group for the Recreation Ground – S Ford, V James-Friday and M Palin.
 6. **Noticeboards / Benches**
 - a) To confirm the specification of the four noticeboards.
 - b) To consider the replacement bench on the High Street opposite the White Swan, details circulated.
 7. **Grass Cutting**
 - a) To confirm the grass cutting specification.
 - b) To confirm which councillors will oversee the grass cutting contract.
 - c) To consider the quote from Buckland Landscapes for cutting the wildflower meadow, circulated.
 8. **Speed Cameras**
 - a) To confirm the arrangements for maintaining the MVAS cameras.
 - b) To consider if further cameras are required around the village.
 9. **Tree Related Issues**
 - a) To consider what action should be taken regarding trees within the parish.
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- b) To consider the TPO Notice that has been applied to the three Ash Trees on the edge of the recreation ground.

10. Remembrance Sunday

To consider the requirements for Remembrance Sunday.

11. Finance

- a) To approve the cheque payments for June 2021, circulated.
b) To note the bank position at the 31st May 2021.

12. Planning

To discuss planning applications and make recommendations, including those urgent planning applications received after publication of the agenda.

Click on the application number to be taken to the planning portal to review the plans.

a) Applications

- [21/02123/APP](#) – **Land Adjacent to Bushmead Road** – Removal of Condition 15.
- [21/01889/APP](#) – **3 Rickyard Close** – Partial Garage Conversion and Installation of Roof Lights.
- [21/02164/APP](#) – **1 Market Hill** – Demolition of Garden Wall, Erection of Two Storey Rear Extension. Insertion of Rooflights to Roof Slopes. Fenestration Changes. Construct Raised Timber Deck. Re-paint Timber Windows.
- [21/02164/COUAR](#) – **The Firs Building, The Firs** – Determination as to whether prior approval is required.....for conversion of B1 Offices into 8 Residential Flats.

- b) To consider the creation of a Planning Working Group to review applications prior to consideration at a parish council meeting.

13. Whitchurch Neighbourhood Plan

To receive an update on the plan.

14. Points of Interest

15. Date of the Next Meeting: To be Monday 12th July 2021.
