



# Whitchurch Parish Council

21/57	<p><b>Members' Interests:</b> Members were invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Whitchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.</p> <p>Cllr S Ford declared an interest in item 21/50c Planning, as she was related to the applicant.</p>	
21/58	<p><b>Approval of Minutes:</b> The minutes of the meetings of the Council held on the 12<sup>th</sup> April 2021, were approved and signed as a true record.</p>	
21/59	<p><b>General Power of Competence</b></p> <p>The clerk explained what the General Power was and how it could benefit the parish council. After consideration it was <b>AGREED</b> that the parish council met the eligibility to take the powers of General Power of Competence relating to the Electoral Mandate and Qualified clerk.</p>	
21/60	<p><b>Banking Arrangements</b></p> <p>a) <u>Bank Signatories</u> - Following the election there were now only two bank signatories, Cllrs Alderman and Ford. It was <b>AGREED</b> that Cllrs Lincoln, Palin and Perry be added as bank signatories.</p> <p>b) <u>Direct Debits</u> – There was currently only one direct debit on the account, to Eon, for the street lights. It was <b>AGREED</b> that this should remain in place.</p>	
21/61	<p><b>Finance</b></p> <p>a) The list of cheque payments for May was <b>APPROVED</b>, details at end of the minutes.</p> <p>b) It was <b>NOTED</b> that the membership to BALC had been renewed at a cost of £168.31.</p> <p>c) It was <b>NOTED</b> that the parish council had complied with the Pensions Regulator requirement to offer a workplace pension.</p>	
21/62	<p><b>Recreation Ground</b></p> <p>a) Play Surface – Both Sovereign and Wicksteed had attended the site but had yet to provide a quotation despite being chased. There was a meeting on hold with Kompan. The problem was that the wood bark needed to be removed before a new surface could be laid and that the surrounding fence was beginning to rot. The sleeper style benches were to come out. Cllr Perry suggested contacting North Marston PC as they had a new play area. The was <b>AGREED</b>.</p> <p>b) Play Area Gate – The post supporting the gate was rotten. It was <b>AGREED</b> to replace the post, so the gate could be closed.</p>	Clerk

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21/63	<p><b>Noticeboards / Benches</b></p> <p>A paper had been circulated showing the style and cost of various metal noticeboards. After consideration it was <b>AGREED</b> to replace the three existing noticeboards and to provide a new one at the recreation ground. At this point a resident kindly offered to donate the noticeboards. This was <b>ACCEPTED</b> with the resident to liaise with Cllr Ford over the final design.</p>	
21/64	<p><b>Neighbourhood Plan (NP)</b></p> <p>Cllr Lincoln gave an update on the Plan.</p> <ul style="list-style-type: none"> <li>• Cllr Lincoln would be standing down as chair of the group now that she was chair of the parish council.</li> <li>• Land Availability – the deadline had been reached and the next step would be to apply policy, evaluate and score each site.</li> <li>• It was hoped that there would be a open day in July.</li> <li>• Environmental Assets – A great deal of work had been undertaken to prepare a list of all the environmental assets within the village.</li> <li>• Community Plan – The plan would cover the soft options not around planning but would include areas such as street furniture / groups.</li> </ul>	
21/65	<p><b>WWEG</b></p> <p>It was <b>NOTED</b> that work on the wildflower area on the Bushmead Road footpath had started. The aim was to sow some seeds in July.</p>	
21/49	<p><b>Clerks Update</b></p> <ul style="list-style-type: none"> <li>• Little London / Firs Lane – The street light at this junction had been converted to a LED light.</li> <li>• Oving Road – The abandoned foliage on the verge could not be removed at present due to the possibility that there may be nesting birds. The clerk was to find out the nesting bird period.</li> </ul>	
21/50	<p><b>Planning</b></p> <p>The following applications were considered.</p> <ol style="list-style-type: none"> <li>a) <b>21/01322/APP – 12 Oving Road</b> – Two storey rear extension. The meeting had <b>No Objection</b> to the application.</li> <li>b) <b>21/01467/ALB – Market Cottage, 14 Market Hill</b> – Replacement of garage roof, renewal of parapet coping and flushings and painting of external walls of garage. The meeting had <b>No Objection</b> to the application but added the following comments. That appropriate precautions are taken when the asbestos is removed from the garage roof and that as the property was in a conservation area the downpipe should be metal and not plastic.</li> <li>c) <b>21/01549/APP – 31 Ashgrove Gardens</b> – Hip to gable roof with rear</li> </ol>	

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	dormer and single storey rear extensions with two storey side extension and window to front elevation. The meeting had <b>No Objection</b> to the application.	
21/51	<b>Points of Interest</b> There were no points of interest raised.	
21/52	<b>Date of Next Meeting:</b> Monday 14 <sup>th</sup> June 2021 @ 7.00pm. There was a discussion over the start time and whether it should be later. It was proposed to keep the start time at 7.00pm, this was <b>AGREED</b> .	

**The meeting closed at 8.05 pm.**

Chair's Signature ..... Date.....

## Action List

Minute	Action Required	Action By	Progress
21/10	Prepare information on streetlights for conversion.	Clerk	In Progress
21/30a	Contact Kompan and arrange a site visit.	Clerk	On Hold
Forum	Contact VAHT about rat infestation	Clerk	In Progress
21/43a	Chase Wicksteed for quotation.	Clerk	Completed
21/43d	Contact VAHT re trees on edge of playing field.	Clerk	In Progress
21/62b	Arrange for play area gate to be mended	Clerk	In Progress

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## BANK RECONCILIATION

Reconciled Bank Balance At	Account	Bank Balance	Total
30 <sup>th</sup> April 2021	Treasurers – 6902	£8,052.29	
30 <sup>th</sup> April 2021	Playing Field – 7507	£9,053.45	
30 <sup>th</sup> April 2021	Business – 7003	£56,667.07	
30 <sup>th</sup> April 2021	Investment	£30,000.00	£103,772.81

## INCOME AND EXPENDITURE LISTING

Income	£
Buckinghamshire Council – Devolved Services Grant	£2,835.72
HMRC – Partial Refund of 2020/21 Incurred VAT	£2,627.32
Buckinghamshire Council – First Instalment of Precept	£12,601.00
Salvation Army – Clothes Bank.	£10.33
<b>TOTAL INCOME SINCE THE LAST MEETING IN APRIL</b>	<b>£18,074.37</b>

Expenditure	Cheque	£
<b>Invoices to be approved at Parish Council meeting.</b>		
BALC <sup>(8)</sup> – Annual Subscription	794	£168.31
Buckland Landscapes <sup>(9)</sup> – April Grass Cutting	795	£497.00
Aylesbury Mains <sup>(10)</sup> – Invoice 20452 – Little London	796	£297.60
A Bond <sup>(12)</sup> – Zoom Meeting Costs	797	£43.17
Clerk <sup>(13)</sup> - Salary and expenses for May 2021	798	£408.05
<b>TOTAL OF CHEQUE PAYMENTS FOR APPROVAL</b>		<b>£1,414.13</b>

Direct Debits	£
EON <sup>(11)</sup> (April – Street Lighting)	£556.96
<b>TOTAL OF DD PAYMENTS SINCE THE APRIL MEETING</b>	<b>£ 556.96</b>

<b>For Information - Reclaimable Vat to date for 2021/22</b>	£448.16
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WHITCHURCH WILDLIFE COMMUNITY GROUP	£
<b>Income</b>	
Grant of £250 from Buckinghamshire Council on completion of the project.	£0
<b>Expenditure</b>	
Purchase of four alder trees	£28.80
Purchase of Laminator and Pouches	£32.37