

# Whitchurch Parish Council

Clerk to the Council – Mr Tony Skeggs

**DRAFT - Minutes of the Meeting of Whitchurch Parish Council held via Zoom**

**On Monday 11 January 2021 at 7.00pm**

21/01	<p><b>Attendance:</b> Councillors A.Bond (Chair), P.Alderman, S.Ford and M.Perry.  <b>Clerk:</b> Mr A.Skeggs  <b>Bucks Council Councillor:</b> Not present  <b>Apologies Accepted:</b> Mrs A.Bond</p> <p style="text-align: right;"><b>Residents:</b> Three  <b>Absent:</b> N/A.</p>	
21/02	<p><b>Members' Interests:</b> Members were invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Whitchurch Parish Council Code of Conduct for Members and by the Localism Act 2011. Cllr A Bond declared an interest in item 21/06 – Planning as he is a member of Buckinghamshire Council Development Control committee.</p>	
	<p><b>Open Forum for Residents</b>  Cllr Perry asked whether the Board had applied for the cycleway funding. Cllr Bond replied that they were still in the process of obtaining funding.</p>	
21/03	<p><b>Approval of Minutes:</b> The minutes of the meetings of the Council held on the 14<sup>th</sup> December 2020, were approved and signed as a true record.</p>	
21/04	<p><b>Meeting Dates for 2021</b>  The meeting dates were confirmed as the second Monday of the month. They would be displayed on the village website.  8<sup>th</sup> February, 8<sup>th</sup> March, 12<sup>th</sup> April, 10<sup>th</sup> May, 14<sup>th</sup> June, 12<sup>th</sup> July, 9<sup>th</sup> August, 13<sup>th</sup> September, 11<sup>th</sup> October, 8<sup>th</sup> November and 13<sup>th</sup> December.</p>	
21/05	<p><b>Finance</b></p> <p>a) The bank reconciliation for November was <b>NOTED</b> and the list of cheque payments was <b>APPROVED</b>, details at end of the minutes. It was <b>NOTED</b> that there was a query relating to outstanding grass cutting payments going back to late 2019 / early 2020. The clerk to provide information to Cllr Ford.</p> <p>b) The monitoring report to 30<sup>th</sup> November was <b>NOTED</b> following questions relating to the Neighbourhood Plan payment. The clerk informed the meeting that the monitoring statement would be refined for the next meeting.</p>	Clerk
21/06	<p><b>Planning</b>  <b>20/04221/AOP</b> – Erection of seven detached and semi-detached dwellings</p>	

# Whitchurch Parish Council

	<p>(including three affordable housing units) with access, parking and amenity space on <b>Land to the South of Oving Road, Whitchurch.</b></p> <p>Cllr Bond took no part in the discussion. The meeting voted to <b>OBJECT</b> to the application on the following grounds:</p> <ol style="list-style-type: none"> <li>The proposed development is outside the village boundary.</li> <li>It would destroy an Area of Attractive Landscape (RA8).</li> <li>The proposed development could lead to further development that would eventually join Whitchurch parish to the neighbouring Oving parish, which is contrary to the AVDC local plan policy.</li> <li>It is in conflict with GP35 and GP38 of the adopted Aylesbury Vale local plan policies.</li> <li>This application does not respect the area's character.</li> <li>In September 2020 the Planning Inspectorate dismissed an appeal (APP/J0405/2/20/3252348) for seven houses, which was almost the same as this application. The application states now, that up to three of the dwellings will be affordable housing units but there is no guarantee.</li> </ol> <p>Plus the parish is well underway in the process of developing a NP and it is requested that the planning authority respect this process and allow the NP the opportunity to identify suitable sites for development.</p>	
21/07	<p><b>Highway Related Matters</b></p> <ol style="list-style-type: none"> <li>A request had been made to improve the service of the footpath (1405553) to the recreation ground in Ashgrove Gardens, which was now extremely muddy.</li> <li>Parking on grass verges was still a problem.</li> <li>The new dog bins had been well received. It was <b>AGREED</b> that notes would be put up advising people not to put their poo bags in waste bins next to seats and bus stops.</li> </ol>	
21/08	<p><b>Recreation Ground</b></p> <p>The chairman would be meeting Sovereign Play to talk through the options of new flooring for the play area. It was suggested the gym area be looked at at the same time.</p>	
21/09	<p><b>Neighbourhood Plan (NP)</b></p> <p>The NP group met with consultants ONeill Homer to restart the NP work having successfully applied for NP Designated Area Status and been awarded a grant. The next steps are to:</p> <ul style="list-style-type: none"> <li>Establish a Communications Plan. This will direct communications with residents about what is being done and how the plan is developing. It is</li> </ul>	

# Whitchurch Parish Council

	<p>necessary as part of the final submission of the draft NP to show how communication with the village was carried out.</p> <ul style="list-style-type: none"> <li>Establish two working groups to look at the plan in terms of development tasks and environmental tasks. One group will consider housing need, policy ideas, land availability etc. The other group will consider existing village assets, the local setting, historical buildings, trees, green spaces etc. The next NP meeting is on the 12<sup>th</sup> January. The clerk could not confirm whether the groundworks grant had been received yet.</li> </ul>	
21/10	<p><b>Street Lighting</b></p> <p>It was suggested that converting the street lights to LEDs be investigated. The clerk would look at preparing a paper together for potential contractors.</p>	Clerk
21/11	<p><b>Date of Next Meeting:</b> Monday 8<sup>th</sup> February 2021 @ 7.00pm. The clerk was to set up a Zoom Account so that the same meeting reference could be used for any meeting.</p> <p><b>The meeting closed at 7.40 pm.</b></p>	Clerk

Chair's Signature ..... Date.....

## Action List

Minute	Action Required	Action By	Progress
21/05	Grass cutting information to Cllr Ford.	Clerk	Completed
21/10	Prepare information on streetlights for conversion	Clerk	
21/11	Set up a Zoom account.	Clerk	

## Bank Reconciliation and Payment Listing

Reconciled Bank Balance At	Account	Bank Balance	Total
30 <sup>th</sup> November 2020	Treasurers – 6902	£1,975.73	
30 <sup>th</sup> November 2020	Playing Field – 7507	£9,030.52	
30 <sup>th</sup> November 2020	Business – 7003	£64,063.81	
30 <sup>th</sup> November 2020	Investment	£30,000.00	£105,070.06

Expenditure	Cheque	£
<b>Invoices to be approved at Parish Council meeting.</b>		
Previous clerk salary and expenses for January 2021	475	£204.30
BALC Subscription for 2021/22	476	£172.23

Chair's Initials: \_\_\_\_\_

# Whitchurch Parish Council

New clerk salary and expenses for January 2021	477	£394.28
<b>TOTAL OF CHEQUE PAYMENTS APPROVED</b>		<b>£770.81</b>
<b>Direct Debits</b>		<b>£</b>
EON (December – Street Lighting)		£557.83
<b>TOTAL OF DD PAYMENTS SINCE THE DECEMBER MEETING</b>		<b>£ 557.83</b>
<b>For Information - Reclaimable Vat to date for 2020/21</b>		<b>£2,234.12</b>