

WHITCHURCH PARISH COUNCIL

CLERK TO THE COUNCIL MRS ANN-MARIE DAVIES

Minutes of the meeting of Whitchurch Parish Council on Monday 13 March 2017 at 7.30pm in the St Johns Hall

Present: Chairman Ashley Bond
Vice Chairman Charlotte Lincoln
Councillor Paul Alderman
Councillor Sue Ford
Councillor Caroline Heron
Councillor Mark Parrott

County Councillor Netta Glover
Plus 3 Residents

- 1. To receive apologies for absence** – Apologies were received from Councillor David Meakin and District Councillor Janet Blake.
- 2. Declaration of interest** in items on the agenda: to declare any interests and agree any dispensation requests - Chairman Ashley Bond declared an interest in any planning items due to his membership of the AVDC Strategic Development Control Committee and also the Development Management Committee.
- 3. Open Forum:** – (under adjournment). A resident in attendance referred to potholes in Ashgrove Gardens and also in the High Street opposite the old court house. The Clerk would report to Transport for Buckinghamshire (TFB). **ACTION: AMD**

To receive updates from Bucks County Council and AVDC Councillors - The group received an update from County Councillor Netta Glover. The notes are attached to these minutes.

- 4. To agree the minutes** of the last meeting held on Monday 13 February 2017 – The notes were agreed and signed as a correct record.
- 5. To update on matters** arising – The Clerk referred to the Safety Review meeting hosted by TFB and attended by herself and Vice Chairman Charlotte Lincoln. It was important to meet up with our Devolved Services Contractor and pass on the Safety information received. The Clerk would set up a meeting. **ACTION: AMD/CL**

The Chairman referred to the beech tree at Barn Court which had been recently cut down. Despite Councillors and the Clerk having continued dialogue with AVDC, the tree was ultimately felled due to disease. Parish Councils no longer receive any notification of tree works being carried out in the village and are therefore not given the opportunity to oppose any such works. Vice Chairman Lincoln advised the group that sadly, slices of the tree (which had been promised to the school as a memento and a project for the children) had been taken without permission from outside the Deerstalker. The Clerk was asked to put a note into the Whitchurch News asking residents to contact a member of the Parish Council if they knew the whereabouts of these slices.

- 6. To consider correspondence and other communication received since the last meeting.**
 - a) To agree narrative for posters which ask for suggestions to spend s.106 monies – Councillors agreed narrative for posters which would be displayed on all three village noticeboards. The posters would signpost residents to suggestion boxes placed in the St John the Evangelist Church, the Garage, Parrott's Butchers and The White Swan. Forms would be placed alongside the boxes and residents would be invited to complete with their suggestions on how £25000 should be spent on sport and leisure facilities in the village. The school had advised Councillor Ford that they would also take part in the consultation and carry out their own survey. Boxes and forms would also be brought to the May Feast.

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This money was received from AVDC following recent housing developments in the village. Results (including those from the school) would be brought back to the Annual Meeting of the Parish on Monday 8 May. If residents could not manage to complete a form, they were welcome to speak to their local Parish Councillor or to email the Clerk on annmariedavies55@gmail.com. The Clerk would source suggestion boxes and print off forms. **ACTION: AMD**

The Clerk asked the group if they would like to take part in the Best Kept Village Competition this year given that last year they had received a Highly Commended award. Councillors agreed to take part again this year. Judging would take place between 1 June and 7 July 2017. The Clerk would complete the relevant forms and submit to the Committee. **ACTION: AMD**

7. **Planning:** To discuss planning applications and make recommendation, and to include those planning applications received after this agenda is published, if urgent: None. Councillor Ford had volunteered to go on a Demystifying Planning Course on Monday 22 May 2017.

8. Highways, Footpaths and Footways

- a) To report and update on issues and repairs – Councillor Ford advised the group that following recent storms, debris from lime trees had now been deposited on the amenity land outside number 31 and 34 Ashgrove Gardens. The Clerk would advise the Vale of Aylesbury Housing Trust. **ACTION: AMD**

Councillor Ford also highlighted the parking obstruction to the outside of the Tudor House in the High Street. The Clerk was asked to contact the PCSO to advise. **ACTION: AMD**

Councillor Ford advised the group that she was in contact with an Officer from the Rights of Way Team and was seeking to try and adopt the footpath by Hawleys Lane as it was currently undesignated. She would keep the group advised on any progress. **ACTION: SF**

Councillor Ford said she had been contacted about the staggered traffic calming in Oving Road and the issues it presented. On behalf of the resident she asked if the Parish Council would consider removing the traffic calming. Following lengthy discussion and detail over previous investigations to look at removing the traffic calming, Councillors felt that speed would be increased and possibly lead to road traffic accidents and in addition, the Parish Council would also have to pay for any amendments. Regrettably Councillors did not agree to pursue this proposal.

Councillor Parrott reported that the jetting of the drains in the High Street was still to be done. The Clerk would chase TFB for an update. **ACTION: AMD**

Councillor Parrott reminded the group that works to complete the footway project by improving the wall by the bus stop had yet to be completed. The Chairman agreed to source quotes to complete works and bring back to a future meeting for consideration. **ACTION: AB**

9. Street lighting

- a) To report and update on issues and repairs – The Chairman agreed to check on the progress of the replacement column in Swan Close. Following the meeting the Clerk contacted the Lighting Contractor and discovered works to replace had not yet been carried out. The Contractor was asked to progress these works as a matter of urgency.

10. Finance

- a) To agree the accounts for January 2017 – The accounts for January 2017 were agreed as a correct record.
b) To draw cheques

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The Council resolved to draw the following cheques:

Lynch Garden Services	chq 572	£440.00
Amy Castielli	chq 573	£50.00
Sign Wizzard	chq 574	£52.38
AVDC	chq 575	£577.73
JPCS Ltd	chq 576	£345.60
Ann-Marie Davies	chq 577	£514.30
Aylesbury Mains Ltd	chq 578	£109.20
Kedel Ltd	chq 579	3681.60
Swarco Traffic Ltd	chq 580	£2690.94
Bucks Best Kept Village	chq 581	£20.00
PCC Whitchurch	chq 582	£16.00

11. To report on meetings attended on behalf of the Parish Council

- a) Winslow Local Area Forum – The Chairman and Clerk were unable to attend the March meeting.

12. Recreation Ground – Councillor Heron brought the subject of the overflowing bin at the Cricket Ground to the attention of the group. Whilst Councillors appreciated that residents were using the bin, they would ask that a Member of the Cricket Club please look to empty the bin as soon as was possible.

Councillor Heron also reported that the entrance to the Recreation Ground was extremely slippy underfoot. Councillor Parrott agreed to source a quote to jet the drain and generally clean up the entrance.

ACTION: MP

13. To agree the date of the next meeting – Date of next meeting was agreed as Monday 10 April at 7pm in the St Johns Hall.

Signed:

Date