

# WHITCHURCH PARISH COUNCIL

CLERK TO THE COUNCIL MRS ANN-MARIE DAVIES

Minutes of the Meeting of Whitchurch Parish Council on Monday 13 February 2017 at 7.30pm in the St Johns Hall

**Present:**  
**Chairman Ashley Bond**  
**Vice Chairman Charlotte Lincoln**  
**Councillor Mark Parrott**  
**Councillor Sue Ford**  
**Councillor Caroline Heron**

**Minute taker – Amy Castielli**

**County Councillor Netta Glover**  
**Plus 3 residents**

- 1. To receive apologies for absence – Apologies were received from the Clerk Ann-Marie Davies, Councillor Paul Alderman, Councillor David Meakin and District Councillor Janet Blake.**
- 2. Declaration of interest** in items on the agenda: Chairman Ashley Bond declared a prejudicial interest in both planning applications under item 7 which was in addition to his membership of the AVDC Strategic Development Control Committee and also the Development Management Committee. He also declared his interest in agenda item 6 as he is a District Councillor.
- 3. Open Forum:** County Councillor Netta Glover provided a general update to the group. It is attached to these minutes for information.

A resident in attendance addressed the group on behalf of the Village Cricket Team. He asked if the Parish Council would consider offering financial support to renovate the cricket pavilion. He advised there was no electricity to the building, the teams had to play 'away' as the home facilities were not a safe environment and that when the team had approached the Bucks Cricket Board about starting a Junior Cricket Team, and they were advised that the pavilion was not fit for purpose. When asked by Councillor Lincoln, the resident reported electrical costs would be in the region of £15-£20k. The Parish Council do not own the land and there is no direct vehicle access. Chairman Ashley Bond advised that the Parish Council could possibly unlock doors to funding and asked the resident to seek robust figures and bring back to a future meeting.

A resident reported that the give way sign at Bushmead Road is 'wonky'. The Clerk would be asked to advise the Local Area Technician. **ACTION: AMD**

Councillor Ford asked if any cars had been ticketed in the High Street. The Clerk would be asked to contact the PCSO to find out. **ACTION: AMD**

- 4. To agree the minutes** of the last meeting held on Monday 9 January 2017 – The minutes were agreed and signed as a correct record.
- 5. To update on matters arising –** County Councillor Netta Glover confirmed that the receipt into the Whitchurch Parish Council bank account for £325 was a contribution towards seating in the Recreation Ground. Second, Councillors were asked if they were happy with the design of the previously distributed stickers showing dog poo was allowed in public litter bins. Councillors agreed the design. There was a general concern about these stickers being placed on bins close to bus stops. Councillor Heron agreed to place the stickers once received. **ACTION: AMD**
- 6. To consider correspondence and other communication received since the last meeting.**
  - a) To consider whether to make comments to DCLG on Unitary proposals submitted by AVDC and Bucks CC – Vice Chairman Charlotte Lincoln took the Chair and Chairman Ashley

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Bond left the room. The Clerk had received tables from both Local Authorities which showed potential expected savings and details of how the service would operate should a single or two unitary option be chosen going forward. Following lengthy discussion over both proposals and no clear cut preferred choice either way, Councillors resolved to not make any representation to the Department of Communities and Local Government.

7. **Planning:** To discuss planning applications and make recommendation, and to include those planning applications received after this agenda is published, if urgent:

**17/00191/APP – 34 Oving Road, Whitchurch, Bucks, HP22 4JF** – Demolition of outbuildings, erection of one dwelling and garage for no.34 Oving Road and associated works – The Council resolved to offer **NO OBJECTION** to this planning application.

**16/02244/AOP – Land adjoining Newman’s Close, North Marston Lane, Whitchurch, Bucks** – Outline application with access and layout to be considered for a site for 22 dwellings – The Clerk had obtained an extension to the consultation date so that the Parish Council could consider this planning application. The Council resolved after a majority decision to **OPPOSE** this planning application. The Clerk would be asked to resend the previously submitted objections together with the concerns about future development beyond the proposed area.

The Clerk would be asked to forward both decisions to AVDC.

**ACTION: AMD**

Councillor Sue Ford asked to see copies of the plans for Newman’s Close. The Clerk would source and send through.

**ACTION: AMD**

## 8. Highways, Footpaths and Footways

- a) To report and update on issues and repairs – Chairman Ashley Bond advised the group that our devolved service contractor would be looking to trim footpath and trees to the Oving Road and Sandpath, and he would also seek a price to lay a hedge at the Sandpath.

**ACTION: AB**

Councillor Sue Ford referred to the short footpath by Hawleys Lane and said it was such a useful footpath to the cricket field and The Swan that the Parish Council should consider adopting it. Details of the person who could restore a right of way would be obtained by Councillor Ford and investigated.

Councillor Lincoln referred to the Safety Review meeting hosted by Bucks County Council and attended by herself and the Clerk and she updated the group. Following the Parish Councils new responsibility as an employer of the Devolved Services Contractor it was important our contractor adhered to stringent health and safety practices. The Clerk would set up a meeting with the Contractor.

**ACTION: AMD**

## 9. Street lighting

- a) To report and update on issues and repairs – to update on light replacement in Swan Close – Councillors agreed the quote of £750-£780 to replace the leaning streetlight in Swan Close. The Clerk would advise the lighting contractor.

**ACTION: AMD**

## 10. Finance

- a) To agree the accounts for December 2016 – The accounts were agreed as a correct record.  
b) To draw cheques

The Council resolved to draw the following cheques:

Aylesbury Mains Ltd	chq 568	£111.60
PCC Whitchurch	chq 569	£16.00
Ann-Marie Davies	chq 570	£420.39
Betty Rose	chq 571	£200.00

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- c) To receive quotes to upgrade seating in the Recreation Ground and to decide whether to use s.106 funding to purchase an outdoor gym and seating for the Recreation Grounds – Councillor Heron provided three different quotes for seating to the Recreation Ground. Councillors agreed the quote from KEPEL for £3681.80. Councillor Heron would try to get the delivery charge removed. Councillor Ford raised concerns over the purchase of outdoor gym following the unsuccessful bid to AVDC for funding. She suggested there should be more public consultation. Councillor Lincoln also felt the needs of the cricket club also needed to be given further consideration. Councillor Heron expressed her disappointment at the amount of work she had put in for it to come to no avail. Whilst Councillors acknowledged the work she had clearly done they would feel more comfortable knowing any large expenditure was supported by residents. The Clerk would be asked to draft something to put in the Whitchurch News which asked for their sports and leisure expenditure priorities. A suggestion box would also be put into the church and pub. Suggestions would be brought back to the Annual General Meeting to be held in May. **ACTION: AMD**
- d) To consider quote to install a further MVAS in the village following successful 50% funding bid – The quote to supply a new mobile vehicle activated sign in the village was acknowledge as £2245.45. As funding for 50% of the cost had been achieved from the Local Area Forum Councillors agreed to match fund the shortfall for the remaining half. The Clerk would speak to the contractor to progress the supply. **ACTION: AMD**
- e) To consider grass cutting quote for Recreation Ground from Reg Porter for 2017 – Councillors agreed the quote. The Clerk would write to advise the Contractor. **ACTION: AMD**

## 11. To report on meetings attended on behalf of the Parish Council

- a) Winslow Local Area Forum – No meeting held since last meeting. Next meeting in March.

12. Recreation Ground – No checklist received this month.

13. To agree the date of the next meeting – Monday 13 March at 7.30pm in the St Johns Hall.

Amy received thanks on behalf of the Parish Council for standing in to cover the absence of the Parish Clerk due to sickness.

Signed:

Date