

WHITCHURCH PARISH COUNCIL

CLERK TO THE COUNCIL MRS ANN-MARIE DAVIES

DRAFT

Minutes of the meeting of Whitchurch Parish Council held on Tuesday 14 April 2015 in the Methodist Church at 7.30pm

Present: Chairman Ashley Bond
Vice Chairman Paul Foot
Councillor David Meakin
Councillor Charlotte Lincoln
Councillor Maggi Sanders
Councillor Margaret Palin
Councillor Paul Alderman

9 residents in attendance

- 1. To note apologies for absence:** to accept apologies for absence – Apologies were received from County Councillor Netta Glover. She had provided a written report which had been circulated to Councillors. It was noted that Chairman Ashley Bond was expected to be late to open the meeting and Vice Chairman Paul Foot would stand in.
- 2. Open Forum for Parishioners:** (under adjournment).

This following issue is only minuted in the Open Forum to assist clarity.

It had come to the Parish Councils attention that a notice had been posted on the village website which indicated no minutes or agendas had been sent through to the web editor for some time. The Parish Council responded by reading a prepared statement to the audience which refuted this claim. Following dialogue with the Web Editor who was in the audience it was apparent there was a technical issue preventing emails from being received. While the Editor worked with the owner of the domain to resolve the issue the Clerk was asked to use the personal email address of the Editor to send through historic minutes and future agendas. (Following the meeting it can be reported that the Clerk and Web Editor have worked together to resolve this clear misunderstanding).

During this agenda item Chairman Ashley Bond arrived and took back the position of Chairman from Vice Chairman Paul Foot.

- 3. Declaration of interest in items on the agenda:** to declare any interests – Chairman Ashley Bond declared his position as a Member of the District Council Planning Committee.
- 4. To confirm the minutes** of the meeting of 2 March 2015 – the minutes were agreed as a correct record and signed.
- 5. To update on matters arising** from the minutes of the last meeting and agree any further actions required – None.
- 6. Planning: To discuss planning applications and make recommendation, and to include those planning applications received after this agenda is published, if urgent:**

15/00320/AOP - Land To South of Oving Road Whitchurch Buckinghamshire – Amended Proposals/Plans

WHITCHURCH PARISH COUNCIL

CLERK TO THE COUNCIL MRS ANN-MARIE DAVIES

Outline application with access to be considered and all other matters reserved for the erection of up to 80 dwellings and creation of a new access off Oving Road including open space, landscaping and ancillary works.

Additional information Agricultural soil report and Landscape and visual impact assessment – the Parish Council discussed this at length but resolved that no further objection was necessary as the outcome of the District Council decision was still awaited.

15/00644/APP – Two storey rear extension including semi-basement, first floor extension over garage with conversion of garage in to living room accommodation and single storey side extension to garage – Consultation period ended 1 April 2015 – for information only – the applicant was in attendance and was invited to speak in support of his application. Whilst it was recognised that the consultation period was now closed, Council took a vote of **NO OBJECTION** towards this application.

15/00694/COUOR - The Stable Block, The Firs High Street Whitchurch Buckinghamshire HP22 4LL - Determination as to whether prior approval is required in respect of transport & highway impact, contamination risk and flooding for the conversion of the building from B1 office use into four residential apartments – The District Council had no statutory requirement to consult the Parish Council on this application as it referred to a change of use application. Following the request by a member of the audience, it was considered by the Parish Council. As there were no grounds to object the Parish Council voted in support of **NO OBJECTION** to this application.

7. Finance:

a) To draw cheques

The Council resolved to issue the following cheques:-

| | | |
|-----------------------------|---------|---------|
| Ann-Marie Davies | chq 283 | £393.32 |
| AVDC (dog bins) | chq 284 | £613.75 |
| D P Alderman (hall hire) | chq 285 | £30.00 |

b) To agree accounts for February 2015 – the accounts were agreed as a correct record.

c) To consider the plea from Winslow Town Council for a contribution towards retaining the Winslow Police Office – The Parish Council had received an email from Winslow Town Council asking them to consider making a financial contribution towards the retention costs of the Winslow Police Station. Regrettably the Parish Council voted to not make a contribution as they felt they were poorly served by the local Police who had not attended a Parish Council meeting in over a year despite repeated invitations. The Clerk was asked to advise Winslow Town Council. **ACTION: AMD**

8. Highways, Footpaths & Footways, Street Lighting:

The Chairman reported an increase in litter round by The Firs. The Clerk was asked to report it to AVDC. **ACTION: AMD**

It was stated that there were potholes to the outside of 54 Oving Road. The Clerk was asked to report it to TFB. **ACTION: AMD**

The Clerk was also asked to chase TFB on the progress of the successful Local Priorities scheme for the new footway in the High Street. **ACTION: AMD**

WHITCHURCH PARISH COUNCIL

CLERK TO THE COUNCIL MRS ANN-MARIE DAVIES

Following a report to the Clerk that the play area was in need of some general maintenance Vice Chairman Paul Foot had spent time cleaning the play equipment. The other Councillors passed on their thanks to him as the resident who raised the issue had made a point of contacting the Council to comment on the marked improvement.

The May Feast was raised and the issue of grass cutting. Chairman Ashley Bond agreed to contact the contractor to advise him to open the gate. The issue of parking in Ashgrove Gardens on the May Feast was raised in Open Forum and again under this item. The Parish Council are considering ways to deter parking in Ashgrove Gardens, which include the use of the school premises, and possibly by seeking marshals to advise visitors not to park there. This way access for emergency and event vehicles can be maintained. The Clerk was asked to contact the school to ask if the school grounds could be used to help alleviate parking in Ashgrove Gardens.

ACTION: AMD

9. To consider correspondence and other communications received since last meeting:

a) To consider the 2015/16 quote for grass cutting to the Recreation Field – new prices for 2015/16 were received from the grass cutting contractor. As there was only a minimal increase put forward and the Parish Council were pleased with the service Councillors voted to continue the service at the new rates. The Clerk was asked to advise the Contractor. **ACTION: AMD**

b) To consider the request to be part of the Worldwide Whitchurch Weekend in July and who should represent the PC at the visit from the organiser on 17 April 2015 – Councillors had taken time to research this weekend and the issue was discussed in detail. Councillor David Meakin agreed to be the representative for the Parish Council for the visit of the Whitchurch Weekend Organisers visit on 17 April 2015. *(Following the PC meeting this visit has been postponed to 10 May 2015).*

The Clerk was asked to contact the Organiser and provide details of the PC representative and also details for local radio and press. **ACTION: AMD**

c) To consider Parish Council elections on 7 May 2015 – All current Parish Councillors confirmed that they had once again applied to hold a Parish Councillor post for the next four years. As there were 10 candidates received for seven positions, a contested election would now take place on 7 May 2015. The Clerk, as well as candidates, would be advised of the outcome.

10. To agree the date of the next meeting - The Clerk advised that there was an issue with the proposed next meeting date of 12 May as Hardwick PC were due to meet that evening. She agreed to talk to Hardwick Councillors to see if they would move their meeting to the following week. Following the PC meeting Hardwick agreed to move their meeting and the date of the next Whitchurch Parish Council meeting is agreed as **Tuesday 12 May 2015** at 7.30pm. It will also be the Annual Meeting.

MEETING CLOSED AT 8.30PM